

## MINUTES

April 20, 2009

The regularly scheduled meeting of the Board of County Commissioners was called to order this 20th day of April, 2009, in meeting room 240 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Rusty Sullivan, Vice-Chairman  
George Skinner, Member  
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, David Tinsley, Joe Lester, Melinda Duke, Denise Ellison, Peggy Laizure, Deborah VanWye, Dan Cary, Jennifer Griswold, Terran Manning, Anthony Stafford, Jim Spearman, Shari Kinney, Marsha Blair, Glenn Almack, Major John Birks and Mike Templeton.

Chairman Cleveland began the meeting with the Pledge of Allegiance.

Rusty Sullivan moved, seconded by George Skinner, to approve the minutes of the Regular Meeting of April 13, 2009.

The vote was: George Skinner, yes, Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Chairman Cleveland moved, seconded by George Skinner, to table the awarding and/or rejecting of County Bid #HWY-1405 – One-Year (1) Non-Encumbered Contract for Highway and Bridge Materials for the County Commissioners. The bid term will be from May 5, 2009 and ending on May 4, 2010.

The vote was: Rod Cleveland, yes, Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Chairman Cleveland moved, seconded by George Skinner, to table the awarding and/or rejecting of County Bid #HWY-1406 – One-Year (1) Non-Encumbered Contract for Tires and Tubes. The bid term will be from May 5, 2009 and ending on May 4, 2010.

The vote was: Rusty Sullivan, yes, George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Chairman Cleveland moved, seconded by Rusty Sullivan, to reject the bids and re-bid at a later date for County Bid #HWY-1407 – Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from May 5, 2009 and ending on November 4, 2010.

The vote was: George Skinner, yes, Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to accept the Jail Report from the Sheriff's Office.

The vote was: Rod Cleveland, yes, Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Per the recommendation of Dan Cary, Safety/Emergency Director, Rusty Sullivan moved, seconded by George Skinner, to strike the Burn Ban Resolution.

The vote was: Rusty Sullivan, yes, George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Chairman Cleveland stated Item #3 – Presentation by Marsha Blair, Town Administrator for the Town of Slaughterville, to be moved further down on the Agenda.

Chairman Cleveland called for the discussion, consideration, and/or action regarding the Proclamation for Crossroads Youth & Family Services, Inc. and its Emergency Youth Shelter on 40 years of successful services to children, youth and their families and proclaim the week of April 20<sup>th</sup> as Crossroads Youth & Family Services Week in Cleveland County.

Anthony Stafford, Terran Manning and Mike Templeton presented the Board of County Commissioners with a commemorative poster celebrating 40 years of Caring by Crossroads Youth & Family Services, Inc. and Emergency Youth Shelter, founded in 1969. The Board of County Commissioners thanked Crossroads Youth & Family Inc. and Emergency Youth Shelter for all of their services they provide.

George Skinner moved, seconded by Rusty Sullivan, to approve and proclaim the week of April 20<sup>th</sup> as Crossroads Youth & Family Services Week in Cleveland County.

The vote was: Rod Cleveland, yes, Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Chairman Cleveland called for the discussion, consideration, and/or action to approve the Interlocal Agreement between the Cities of Moore and Norman, and the County of Cleveland for the Recovery Act: Justice Assistance Grant (JAG) Program Award, Application Number 2009-F5892-OK-SB, funds in the amount of \$204,920.00 will be distributed as: The City of Norman receives \$119,844.00; The City of Moore receives \$59,825.00 and The County of Cleveland receives \$25,251.00.

Sheriff Joe Lester stated to the Board in the years past the Sheriff's Department had not participated in this grant and explained the grant would be used for much needed equipment for the Sheriff's Department.

Chairman Cleveland asked Sheriff Joe Lester who decided how the money was apportioned out?

Sheriff Joe Lester referred to Jim Spearman to answer the question.

Jim Spearman replied the federal government determines how the money is allotted.

Rusty Sullivan moved, seconded by George Skinner, to approve the interlocal agreement.

The vote was: Rusty Sullivan, yes, George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the invoice received from Pottawatomie County for housing inmates for the month of March, 2009 in the amount of \$12,128.00.

The vote was: George Skinner, yes, Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Contract for Services between the Cleveland County Health Department and Professional Properties of Oklahoma, LLC managed by Grace Commercial Real Estate for day porter services at the Eastmoor Shopping Center, 424 S. Eastern, Moore, OK, to be occupied by the Cleveland County Health Department. The Health Department will pay for day porter services in the amount of \$300.00 per month or 60% of the total cost per month and shall not exceed \$3,600.00 per year, beginning March 15, 2009 through March 14, 2010.

The vote was: Rod Cleveland, yes, Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Agreement between the Cleveland County Assessor and A.E.C. Solutions for Jantek time clock software services.

Agreement is from May 24, 2009 through May 23, 2010 in the amount of \$500.00 per year.

The vote was: Rusty Sullivan, yes, George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Maintenance Agreement between the Cleveland County Health Department and United Mechanical Inc. for the building environmental mechanical system. Agreement is from April 1, 2009 through March 31, 2010 in the amount of \$5,244.00 per year or the monthly amount of \$437.00.

The vote was: George Skinner, yes, Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

Chairman Cleveland called for the presentation by Marsha Blair, Town Administrator for the Town of Slaughterville, updating the status of the Solid Waste Grant received by Cleveland County from the Oklahoma Department of Transportation.

Marsha Blair described the process of how the first neighborhood clean up project went and also presented a report to the Board.

The Board thanked Marsha Blair for her presentation.

George Skinner moved, seconded by Rusty Sullivan, to approve the FY2010 Renewal Contract for Secure Detention of Juveniles between Cleveland County Commissioners and Office of Oklahoma Juvenile Affairs for the operations, maintenance and repair of the detention facility located at 1650 W. Tecumseh Road at the rate of \$109.45 per day per bed for a total of 26 beds beginning July 1, 2009 through June 30, 2010.

The vote was: Rod Cleveland, yes, Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rusty Sullivan moved, seconded by Chairman Cleveland, to approve the Software Telephone Support and Terminal On-Site Service Agreement between the Cleveland County Sheriff Department and A.E.C. Solutions for Jantek PC Entry Time/Attendance System at the rate of \$500.00 per year. The Agreement will be from March 6, 2009 through March 5, 2010.

The vote was: Rusty Sullivan, yes, George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the claims from EST, Inc. for the following Bridge and Approach Plans:

- a. Project No. CB-114D(236)CO, State Job #26112 (04), Cleveland County, District 3, (T6N, R1E), Bridge Location No. 14E1420E3260000, NBI No. 20967 and Local Id No. 51 over Buckhead Creek, 1.1 miles south and 2.1 miles east of Corbett, Oklahoma, in the amount of \$24,600.00.
- b. Project No. BRF-114C(151)CO, State Job #22517 (04), Cleveland County, District 2, (T8N, R1E), Bridge Location No. 14E1300N3260002, NBI No. 17378, Local Id No. 10 over Tributary of Spring Creek, 1.2 miles east of Needmore, Oklahoma in the amount of \$1,250.00.

The vote was: George Skinner, yes, Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Sheriff's Report and Claim for Board of County Prisoners for the month of January, 2009 in the amount of \$13,250.00.

The vote was: Rod Cleveland, yes, Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Sheriff's Report and Claim for Board of County Prisoners for the month of February, 2009 in the amount of \$12,268.00.

The vote was: Rusty Sullivan, yes, George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Sheriff's Report and Claim for Board of County Prisoners for the month of March, 2009 in the amount of \$14,504.00.

The vote was: George Skinner, yes, Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the proposed amendment to the original contract approved on December 19, 2005, between Cleveland County and Architect in Partnership for services on the New Cleveland County Detention Project. The vote was: Rod Cleveland, yes, Rusty Sullivan, yes; George Skinner, yes. Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the following Resolution disposing of equipment:

- a. #B102-219 Chair
- b. #B602-144 Walkie Talkie
- c. #B602-227 Walkie Talkie
- d. #B602-228 Walkie Talkie
- e. #B604-8 Walkie Talkie
- f. #B604-9 Walkie Talkie
- g. #B604-14 Walkie Talkie
- h. #B604-44 Walkie Talkie
- i. #B604-53 Walkie Talkie
- j. #B604-54 Walkie Talkie
- k. #B604-56 Walkie Talkie
- l. #B604-57 Walkie Talkie
- m. #B604-59 Walkie Talkie
- n. #B604-60 Walkie Talkie
- o. #B604-66 Walkie Talkie
- p. #B604-74 Radius 2-channel hand held
- q. #B604-83 Walkie Talkie
- r. #B604-85 Walkie Talkie
- s. #B604-86 Walkie Talkie
- t. #B604-91 Walkie Talkie
- u. #B604-92 Walkie Talkie
- v. #B604-93 Walkie Talkie
- w. #B604-94 Portable 2-way radio
- x. #B604-99 Walkie Talkie
- y. #B604-100 Walkie Talkie
- z. #B604-101 Walkie Talkie
- aa. #B604-104 Walkie Talkie
- bb. #B604-105 Portable Radio
- cc. #B604-107 Walkie Talkie
- dd. #B604-112 Portable Radio
- ee. #B604-116 Portable Radio
- ff. #B604-117 Portable Radio
- gg. #B610-174 VCR Recorder

(The above items are from the Sheriff's Department and were junked.)

The vote was: Rusty Sullivan, yes, George Skinner, yes; Rod Cleveland, yes. Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the following Resolution disposing of equipment:

- a. #B211-1 STD Cassette Trans/Dictate Unit
- b. #B214-10 Time Recorder
- c. #B214-12 Time Recorder
- d. #B219-256 Monitor
- e. #B219-264 Monitor
- f. #B219-270 Monitor
- g. #B219-273 Printer
- h. #B219-280 Computer
- i. #B219-283 Monitor
- j. #B219-293 Monitor
- k. #B219-306 Computer
- l. #B219-318 Monitor
- m. #B219-335 Computer
- n. #B219-342 Computer
- o. #B219-343 Computer
- p. #B232-41 Dictaphone/Transcribe
- q. #B331-164 1987 Honda Accord
- r. #B348-6 1999 Pace American Trailer
- s. #B358-3 Honda 4-Wheeler
- t. #B358-5 Honda 4-Wheeler
- u. #B408-1 Winch Unit Pierce
- v. #B408-2 Winch
- w. #B610-175 VCR
- x. #B623-18 Carpet Extractor

(The above items are from the Sheriff's Department and are being declared surplus to be sold in the County Auction.)

The vote was: George Skinner, yes, Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the following Blanket Purchase Orders:

- a. General Fund
  - 09-5125 – C2 Central Business Machines \$ 500.00
  - 09-5157 – B2A-500 FireCo of Oklahoma, Inc. 750.00
  - 09-5169 – B2A-500 Reynolds Ford, Inc. 1,500.00
  - 09-5170 – B2A-500 Interstate Batteries 250.00
  - 09-5171 – B2A-500 Home Depot Credit Services 1,000.00
  
- b. Highway Fund
  - 09-5123 – T2A Noble Auto & Truck Service 750.00
  - 09-5128 – T2A Fred's Tire & Battery, LLC 3,000.00
  - 09-5129 – T2A Ace Hardware 750.00
  - 09-5135 – T2A Weldon Parts, Inc. 750.00
  - 09-5141 – T2A Lawson Products, Inc. 750.00

09-5142 – T2A	UniFirst	3,000.00
09-5143 – T2A	G & R Equipment Company, Inc.	750.00
09-5144 – T2A	D & S Distributing	750.00
09-5146 – T2A	Steelco, Inc.	1,500.00
09-5160 – T2A	Bruckner’s Truck Sales, Inc.	2,500.00
c. Sheriff’s Service Fee Fund		
09-5168 – CFB2-500 T.D.’s Radio, Inc.		750.00
d. Sheriff’s Revolving Fund		
09-5154 – CFBRE2-300 Pott. Co. Public Safety Center		1,000.00
09-5165 – CFBRE2-300 Ben E. Keith		2,500.00
09-5167 – CFBRE2-300 U.S. Foodservice, Inc.		2,000.00
e. Sheriff’s Jail Fund		
09-5166 – CFBJ2-300 Sysco Food Services of Okla.		3,000.00
f. Health Fund		
09-5139 – MD2	W.W. Grainger, Inc.	200.00
09-5150 – MD2	Oklahoma Gas & Electric Services	300.00

The vote was: Rod Cleveland, yes, Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

09-0014 – F2	09-0070 – T2A	09-2572 – T2A
09-0296 – SM2	09-0089 – T2A	09-2898 – T2A
09-3712 – B2A-500	09-0376 – T2A	09-2915 – T2A
09-4227 – B1A-300	09-1361 – T2A	09-3424 – T2A
09-4564 – B2B-300	09-1593 – T2A	09-3510 – T2A
	09-1614 – T2A	09-3527 – T2A
09-0159 – MD2	09-1789 – T2A	09-3661 – T2A
09-0991 – MD1A	09-2100 – T2A	09-3671 – T2A
09-2843 – MD2	09-2228 – T2A	09-4279 – T2A
	09-2455 – T2A	09-4670 – T2A
	09-2470 – T2A	09-5000 – T2A
	09-2548 – T2A	

The vote was: Rusty Sullivan, yes, George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 08/09</u>	
a. General Fund	\$ 63,815.84
b. Highway Fund	196,205.89
c. Health Fund	110,011.30
d. Sheriff Service Fee Fund	12,620.52
e. Sheriff Revolving Fund	1,313.86
f. Sheriff Jail Fund	84.00
g. Drug Court Revolving Adult Fund	221.82

The vote was: George Skinner, yes, Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, Rusty Sullivan moved, that the meeting be adjourned. George Skinner seconded the motion.

The vote was: Rod Cleveland, yes, Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

(Clerk's Note: Agenda was posted on 4-16-09 @ 4:09 p.m.)